

OSGODBY PARISH COUNCIL

Draft minutes of the Annual Parish Council Meeting held on Monday 18th May 2026 at 7.55pm in the Village Hall.

Tel 07428 219138

Email: clerk@osgodbyparishcouncil.gov.uk

Present: Cllr J Trafford (Chair), Cllr A Wilkinson, Cllr S Slawson, Cllr L Brown

In attendance: Mrs M Williams (Clerk)

LCC/WLDC: Cllr S Bunney

Members of the public: 4

1. Election of Chair - Ref: 26/70

Cllr J Trafford nominated by Cllr A Wilkinson. Seconded by Cllr S Slawson. All in favour.

2. Election of Vice Chair - Ref: 26/71

Cllr L Brown nominated by Cllr A Wilkinson. Seconded by Cllr J Trafford. All in favour.

3. Welcome from the Chairman and public session - Ref: 26/72

The Chair welcomed everyone to the meeting.

4. Reports from District & County Councillors, Police and the Village Hall, if present - Ref: 26/73

Cllr Bunney reported: -

On the change in waste bins

Police - increasing PCO's by 2

Lincs alert - to sign up

Election next year for parish councils - parish councils expected to take on more responsibility

Police & Village hall not represented.

5. Apologies for absence - Ref: 26/74

None received

6. To receive declarations of interest in accordance with the 2011 Localism Act - Ref: 26/75

None received

7. To approve the draft minutes of the meeting held Monday 13th April 2026 - Ref: 26/76

It was resolved to approve the minutes as a true record. Proposed Cllr Trafford. Seconded Cllr Slawson. All in favour.

8. Chairman's update - Ref: 26/77

Nothing to report.

9. Parish Councillor updates - Ref: 26/78

Nothing to report.

10. Clerk’s report on matters outstanding - Ref: 26/79

Nothing to report.

11. Allocation and confirmation of Councillor roles as follows: Ref: 26/80

- i. Management and collation of information for the Speed devices - Cllr Slawson volunteered to take on the role.
- ii. Any other roles for allocation - All Cllrs to monitor Cycle pods.

12. Finance report

i. To approve the Year end Balance sheet 2025/26 - Ref: 26/81

It was resolved to approve as a true record.

ii. To approve the Asset Register 2025/26 - Ref 26/82

It was resolved to approve as a true record.

iii. To execute the Certificate of Exemption AGAR Form 2 2025/26 - Ref: 26/83

It was agreed to execute.

iv. Annual internal audit report 2025/26 - Ref: 26/84

It was resolved to approve as a true record

v. Annual Governance Statement Section 1 2025/26 - Ref: 26/85

It was resolved to approve as a true record.

vi. Accounting statements Section 2 2025/26 - Ref: 26/86

It was resolved to approve as a true record.

vii. Notice of Public rights - Ref: 26/87

It was resolved to defer to the next meeting

viii. To receive a report on current financial matters - Ref: 26/88

It was to resolve to approve as a true record

ix. Ratification of payment schedule - May 2026 - Ref: 26/89

It was resolved to approve the payments in the table below.

MAY 2026 PAYMENTS SCHEDULE

<u>Name of Payee</u>	<u>Net</u>	<u>Vat</u>	<u>Gross</u>
	<u>£</u>	<u>£</u>	<u>£</u>
3 Mobile (Inv date 10th April 2026)	5.83	1.17	7.00
M Williams (Home as office April 2026)	26.00	0.00	26.00
M Williams (April 2026)	505.83	0.00	505.83
WLDC - Defib subs Hillbury 09-04-26 - 08/04/27	95.00	19.00	114.00
WLDC - Defib subs Village hall 09-04-26 - 08/04/27	95.00	19.00	114.00
A J Williams - Grasscutting April 2026	430.00	86.00	516.00
	1,157.66	125.17	1,282.83

13. **Planning Matters - Ref: 26/90**

None received

14. **Renewal of Insurance policy - Ref: 26/91**

It was resolved to approve to renew the insurance policy with Zurich

15. **CIL report - Ref: 26/92**

It was resolved to approve the report and the Clerk to submit to WLDC

The Chair requested to go into closed session to discuss. Cllrs agreed

16. **Cemetery - Ref: 26/93**

It was decided to agree to double depth graves as there was a shortage of grave spaces in the cemetery. This was to be monitored as to the water table and to be reviewed in December 2026. The fees were to be doubled to £500 parishioner & £2,200 non parishioner.

The Chair requested to go into closed session to discuss. Cllrs agreed

17. **Staffing matters - Ref: 26/94**

As no one had been appointed the Clerk was instructed to contact LALC regarding a locum and advertising the position.

18. **Date of next meeting 8th June 2026 - Ref: 26/95**

Meeting closed: 8.45pm