

OSGODBY PARISH COUNCIL

Draft minutes of the Osgodby Parish Council meeting held at 7.45pm at the Village Hall on Monday 19th May 2025

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Present: Cllr A Boyles (Chair), Cllr J Trafford, Cllr A Wilkinson, Cllr L Brown, Cllr S Slawson

In attendance: Mrs M Williams (Clerk)

LCC/WLDC: Cllr S Bunney

Members of the Public: 3

1. Election of Chair - Ref: 25/71

Cllr A Boyles nominated by Cllr J Trafford. Seconded Cllr A Wilkinson. All in favour.

2. Election of Vice Chair - Ref: 25/72

Cllr J Trafford nominated by Cllr A Boyles. Seconded Cllr A Wilkinson. All in favour.

3. Apologies for absence - Ref: 25/73

None received.

4. To receive declarations of interest in accordance with the 2011 Localism Act - Ref: 25/74

Cllr L Brown item 12a) Planning Ivy House, Main St Osgodby.

5. To approve minutes of the meeting held Monday 14th April 2025 - Ref: 25/75

It was resolved to approve the minutes as a true record. Proposed Cllr Trafford. Seconded Cllr Brown. All in favour.

6. Chairman's comments - Ref: 25/76

Cllr Boyles welcomed everyone to the meeting.

7. Clerk's report on matters outstanding - Ref: 25/77

LCC were to undergo a survey as to the viability of a bus shelter on the A46.

8. Reports from District & County Councillors, Police and the Village Hall, if present - Ref: 25/78

Cllr Bunney reported on the Election results.

9. Allocation and confirmation of Councillor roles as follows: - Ref: 25/79

- i. Management and collation of information for the Speed devices - Cllr A Boyles
- ii. Any other roles for allocation - Bells Almshouses, Kingerby - Cllr J Trafford

10. To review and resolve to agree the proposed dates for meetings 2025 - 2026. - Ref: 25/80

Dates were reviewed and it was resolved to accept. Proposed Cllr Trafford. Seconded Cllr Brown. All in favour.

11. Finance report

i. To approve the Year end Balance sheet 2024/25 - Ref: 25/81

It was resolved to approve as a true record. Proposed Cllr Trafford, Seconded Cllr Wilkinson. All in favour.

ii. To approve the Asset Register 2024/25 - Ref: 25/82

It was resolved to approve as a true record. Proposed Cllr Brown. Seconded Cllr Slawson. All in favour.

iii. To execute the Certificate of Exemption AGAR Form 2 2024/25 - Ref: 25/83

Agreed to execute. Proposed Cllr Slawson. Seconded Cllr Trafford. All in favour.

iv. Annual Internal audit report 2024/25 - Ref: 25/84

It was resolved to approve as a true record. Proposed Cllr Boyles. Seconded Cllr Trafford. All in favour.

v. Annual Governance Statement Section 1 2024/25 - Ref: 25/85

It was resolved to approve as a true record. Proposed Cllr Boyles. Seconded Cllr Slawson. All in favour.

vi. Accounting statements Section 2 2024/25 - Ref: 25/86

It was resolved to approve as a true record. Proposed Cllr Trafford. Seconded Cllr Brown. All in favour.

vii. To receive a report on current financial matters - Ref: 25/87

It was to resolve to approve as a true record. Proposed Cllr Slawson. Seconded Cllr Wilkinson. All in favour.

viii. Ratification of payment schedule - May 2025 - Ref: 25/88

It was resolved to approve the payments in the table below. Proposed Cllr Slawson. Seconded Cllr Trafford. All in favour.

<u>Name of Payee</u>	<u>Net</u> <u>£</u>	<u>Vat</u> <u>£</u>	<u>Gross</u> <u>£</u>
3 Mobile (Inv date 10th April 2025)	5.83	1.17	7.00
Mary Williams (April 2025)	489.70	0.00	489.70
M Williams (Home as office April 2025)	26.00	0.00	26.00
AJ Williams (Grasscutting April 2025)	290.00	58.00	348.00
WLDC - Defib maint Osgodby Village Hall	91.67	18.33	110.00
WLDC - Defib maint Hillbury	91.67	18.33	110.00
	994.87	95.83	1,090.70

12. Planning Matters - Ref: 25/89

i. To review applications received and resolve to an agreed response

a) Ivy House, Main Street, Osgodby - App no. WL/2025/00373 - To removal of existing boundary hedge and replacement with boundary fence - Ref: 25/90

It was discussed and was agreed that the fence was not in keeping with the village appearance.

Resolved - Clerk to respond to WLDC with Comments. Proposed Cllr Trafford. Seconded Cllr Wilkinson. All in favour.

b) Middlefield, Main Street, Osgodby - App no. WL/2025/00415 - For erection of new garage - Ref: 25/91

No objections

13. Renewal of Insurance policy - Ref: 25/92

Cllrs had been issued with 2 proposals as to insuring assets. It was agreed to accept the quote of £189.39 for the next year with Zurich. Proposed Cllr Wilkinson. Seconded Cllr Brown. All in favour.

14. CIL report - 25/93

Agreed to the report. Proposed Cllr Boyles. Seconded Cllr Trafford. All in favour.

15. Neighbourhood Development Plan 2017-2036 - Ref: 25/94

Cllr Wilkinson proposed a Working Group of Cllr Wilkinson, Cllr Brown, Cllr Boyles & Cllr Slawson to be set up to review the plan. Proposed Cllr Wilkinson. Seconded Cllr Brown. All in favour.

16. Sand Lane, Osgodby Paddock rental - Ref: 25/95

Cllrs discussed applicants for renting the field and agreed to let it to Ms Ballard for one year @ £300 . Proposed Cllr Trafford. Seconded Cllr Slawson. All in favour.

17. VE Day grant - Ref: 25/96

It was agreed to donate £100 to Chris Caton for arranging the event. Proposed Cllr Trafford. Seconded Cllr Boyles. All in favour.

18. Councillors/Clerks Training - Ref: 25/97

To be reviewed

19. Cemetery Matters - Ref: 25/98

Cllr Wilkinson commented on the uneven ground on various graves.

20. Date of next meeting 9th June 2025 at 7.30pm - Ref: 25/99

Meeting closed 8.50pm