

OSGODBY PARISH COUNCIL

You are hereby summoned to attend the Annual Parish Council Meeting, which will be held on **Monday 20th May 2024** commencing at **7.30pm**. The business to be dealt with at the meeting is listed in the agenda.

There will be a 15-minute public forum between **7.30 & 7.45pm**, when members of the public can ask questions or make short statements, limited to 3 minutes per person. Questions raised may be addressed at future meetings. Once the forum is closed, the public are not permitted to make comments during the meeting, unless at the invitation of the Chair.

Tel 07428 219138

Email: osgodbyparishcouncil@gmail.com

Mary Williams - Clerk to the Council

Date: 12th May 2024

AGENDA

1. Election of Chair
2. Election of Vice Chair.
3. Apologies for absence
4. To receive declarations of interest in accordance with the 2011 Localism Act
5. To approve minutes of the meeting held Monday 8th April 2024
6. Chairman's comments
7. Clerk's report on matters outstanding
8. Attendance of representative from Openreach regarding broadband
9. Reports from District & County Councillors, Police and the Village Hall, if present
10. Allocation and confirmation of Councillor roles as follows:
 - i. Management and collation of information for the Speed devices
 - ii. Any other roles for allocation
11. To review and resolve to agree the proposed dates for meetings 2024 - 2025.
12. Finance report
 - i. To approve the Year end Balance sheet 2023/24
 - ii. To approve the Asset Register 2023/24
 - iii. To execute the Certificate of Exemption AGAR Form 2 2023/24
 - iv. Annual Internal audit report 2023/24
 - v. Annual Governance Statement Section 1 2023/24
 - vi. Accounting statements Section 2 2023/24
 - vii. To receive a report on current financial matters
 - viii. Ratification of payment schedule - May 2024
13. Planning Matters
 - i. To review applications received and resolve to an agreed response
14. Renewal of Insurance policy
15. Bells Almshouses - Medley Trust (payment)
16. Cemetery
17. Date of next meeting 10th June 2024