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Date: 29 September 2023

Dear Sir/Madam

## **REVIEW OF POLLING DISTRICTS AND POLLING PLACES**

The Council is required to undertake and complete a review of all polling districts and polling places by 31 January 2025. In this connection I attach a copy of the Notice of the Review.

The aim of the Review is to ensure that all electors have reasonable facilities for voting and to ensure that so far as is reasonable and practicable the polling places are accessible to disabled electors. Ideally, we would have a choice of fully accessible buildings conveniently located for all electors but, in practice, this is not always the case and, in some areas, there is little or no choice.

If you have any comments or observations regarding your polling district or polling place, these can be received in either hard copy or email by the deadline Friday 5 January 2024. If your suggestions include the relocation of a polling place it may be necessary for the election team to arrange a site visit with you in order to progress the matter further.

Your comments along with those received from other members of the Council will then be incorporated into a report to the Returning Officer for him to prepare initial proposals on which representations can be made by electors, political parties and those who have expertise in disability access. The proposals will then be published not later than 5 February 2024

All representations received will be available for public inspection as part of the review process. A full report will then be prepared for resolution by Full Council in November 2024.

Yours faithfully



Joanne Rainsforth  
Senior Elections Officer – Electoral Registration

To Parish Clerks and Parish Meetings



## **NOTICE OF REVIEW OF POLLING DISTRICTS, POLLING PLACES and POLLING STATIONS**

**Representation of the People Act 1983, section 16 of the Electoral Administration Act 2006 & section 17 of the Electoral Registration & Administration Act 2013**

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In accordance with the provisions of the Representation of the People Act 1983 and Section 16 of the Electoral Registration & Administration Act 2006, the Council must undertake a review of the polling districts and polling places every fifth year. Section 17 of the Electoral Registration and Administration Act 2013 also provides that the next such review must take place in the period of 16 months from 1 October 2023.

Representation will be sought from:

- the Acting Returning Officer for the Parliamentary Constituencies
- Ward Councillors
- Any elector in the constituency
- Any person/body with expertise in access for persons with any type of disability
- Any local constituency political party
- All parish and town councils within the administrative area of West Lindsey

Representation should, whenever possible, include suggested alternative premises which may be used for polling purposes.

The Returning Officer's proposals will be published on the Council website [www.west-lindsey.gov.uk](http://www.west-lindsey.gov.uk) and available, by appointment, for inspection at the Electoral Registration Office between the hours of 9.30 am and 4.00 pm from 1 February 2024. Representations should be made in writing to the Electoral Registration Office by no later than Friday 05 January 2024.

**Ian Knowles**  
**Electoral Registration Officer**  
**1 October 2023**

Electoral Registration Office  
West Lindsey District Council  
Guildhall  
Marshall's Yard  
Gainsborough  
DN21 2NA

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